

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 10th March 2025 at 7.30pm at the Village Hall, Combroke

Present

Brenda Rayson (BR)
Tim Goodhead (TG)
Jo Price (JP)
Stephanie Connah (SC)
Hugh Nimmo-Smith (HNS)
Georgina Lowe (Clk), Clerk

CCllr Chris Mills (CM)
DCllr David Johnston (DJ)

Members of the Public: 0

1. Apologies

None

2. Acceptance of Apologies

N/A – All Parish Councillors were in attendance

3. Declarations of Interest

BR - Agenda Item 9.1

4. Public Representation

None.

5. Minutes

The minutes of the meeting held on the 13th January 2025 had been circulated. Proposed JP, seconded SC and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

6. Chairman's Report and Other Reports for Information Only

a. Chairman

- i. Attended WALC Chairs' Meeting, 21 January (online)
- ii. Attended Standards of Conduct for Parish and Town Councils 28 January (online)
- iii. Attended Parish Forum (SDC) 30 January (online). Key issues: English Devolution White Paper; Warwickshire Local Plan.

b. Clerk

- i. Attended Clerk's Operational Meeting
- ii. Attended Parish Forum with the Chair; presentations, minutes and recordings circulated for Member's information
- iii. Contact with Ian Wilson (Godfrey Payton); go ahead from Coventry Diocesan Board of Education to look into new lease / discuss terms – awaiting further correspondence

7. District Councillor's Report

DCllr Johnston's Report is attached to these minutes.

8. County Councillor's Report

CCllr Mills' Report is attached to these minutes.

9. Planning

9.1 Pending The Little House, 31 School Lane 21/03000/FUL
Enlargement of parking area; erection of retaining wall

Item chaired by Cllr Goodhead.

To note a further set of drainage drawings and calculations have been submitted. TG has demonstrated errors in these calculations, and a sixth representation has been submitted (having taken on board feedback from participating Members) in light of the increased greenfield and brownfield runoff data now presented, the size of the proposed underground pipe and the capacity of the existing drainage system not being capable of meeting the 1 in 100-year rainfall event requirement. This is contrary to all policies on sustainable drainage (SuDS).

The consultation submitted by Antonette Mwila on behalf of the Highway Authority dated 24/12/24 explicitly asked that they be re-consulted on receipt of amended documents. It is unclear if this has been done; CM to follow up with the Highway Authority.

9.2 Pending Red House 24/03274/FUL and 24/03275/LBC

Replacement of existing 20th century entrance porch with a single storey extension.

To note the representation was circulated to Members prior to the meeting for formal ratification.

The Parish Council is in agreement with the Applicant's heritage statement that the removal of the existing porch will be a benefit. Similarly, the revision of a door opening and window on the rear elevation will have no detrimental impact; the Parish Council fully supports this application.

9.3 Granted 19 Combroke 24/03258/TREE

G1, mixed species hedge - Reduce height by 2 metres. -G2, mixed species hedge - Trim back driveway face and top, removing up to 2yrs growth. -G3, overhanging growth on carpark- Cut back overhanging branches in line with hedgerow. -G4, mid-tier garden hedgerow (from shed to retaining wall) - Reduce height to approximately 1.5 metres and cut back faces. -G5, apple, pear and Buddleia -Fell to allow location of new oil tank. -G6, 3no. apple trees - Reduce canopy back to previous reduction points.

10. **Update on website, Gov domain name and mail accounts**

In line with recommendations approved in 2024, and following further scrutiny undertaken by HNS, for which many thanks, an order has been placed with Netwise. The combroke-pc.gov.uk domain has been established, and we are now ready to go forward and develop the website and the Parish Councillor emails.

HNS
/ BR

11. **Financial Administration**

11.1 To Consider Ear Marked Reserve(s)

Earmarked reserves are funds set aside for specific projects or anticipated future expenses; given recent discussions on devolution and election costs it was, proposed TG, seconded HNS and

RESOLVED: To allocate £1,000 to an Election Reserve

11.2 To receive payments made under delegated powers and to consider payments to be made

Payments made under delegated powers:

Netwise – Website set-up, hosting, maintenance and support £1,378.80

Invoices were presented and payment approved for:

CPRE £60.00

Zurich Contents Insurance Village Hall £413.97

Georgina Lowe February / March Salary £283.64 (inc. Vodafone Top-up Voucher and Stamps)

HMRC £26.80

12. **Flooding**

As per previous report; awaiting further dialogue with the Flood Risk Management Team and County Highways.

13. **Climate Change**

SC attended Tomorrow's Wellesbourne event; newsletter circulated for Member's reference.

14. **Lanes and Drainage - County Highways Repair and Improvement**

TG reported that.

- The broken Combrook sign on the Fosse had been reported
- Another temporary road surface repair on School Lane had been completed pending surface dressing 16 Apr – 21 May
- Road Closure surface dressing Combrook Road and School Lane 16 April – 21 May
- Broken manhole cover Church Hill pending investigation

TG

15. **The Leys**

The Leys remains fairly swampy in the area of the 'old pond'; Rick Shirley to be asked to quote to de-silt the land drain / increase its effectiveness.

Clk

16. **Village Working Groups**

No report

17. **Councillors' Reports and Items for Future Agendas**

Concern raised over the maintenance of the northern Jitty and light pollution; further investigation / solutions to be sought

All

18. **Dates of Next Parish Council Meetings:**

Monday 12th May 2025

Monday 7th July 2025

The meeting closed at 9:20pm